



# South Asia Partnership - Nepal

## APPLICATION FOR EMPLOYMENT

Recent  
Photograph

Please complete this form in **BLOCK** letters as appropriate and submit to the South Asia Partnership – Nepal P.O.BOX 3827, Kathmandu, Nepal.

### 1. Vacancy Applied For

Vacancy/Post: .....

### 2. Personal Details

Name of applicant: ..... Title:.....  
(Surname) First Name Other Name(s) (Prof/Dr/Mr/Mrs/Miss)

Date of Birth:..... Gender: Male  Female   
(dd-mm-yyyy)

Nepali citizenship No. :..... Date of issue ..... Place of issue .....

Current Address :.....

Home Address :.....

Telephone:..... Mobile:..... E-mail address:.....

Alternative contact person:..... Telephone:.....

### 3. Applicants in the Service

Current employer:..... Position held:..... effective date:.....  
(dd-mm-yyyy)

Salary (monthly) Rs.....

### 4. Other Details

Indicate the language(s) you are proficient in.....

I will submit medical certificate, if selected. Yes  No



**7. Employment Details (starting with the most recent)**

Year		Employer's Name	Position/ Rank/Designation	Description of the Job
From	To			

8. Briefly state your current duties, responsibilities and assignments .....

.....

.....

9. Please give details of your abilities, skills and experience which you consider are relevant to the position applied for. The information may include an outline of your most recent achievements and your reasons for applying.....

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**10. Personal References**

*The names of distinguished persons should not be used unless they really know you well; the names of relatives or of those from whom you send testimonials should not be used. The names of members or staff of the Public Service Commission of Kenya should also not be used.*

1. Full Name:.....

Address:.....

Telephone No:..... E-mail address:.....

Occupation:.....

Period for which he/she has known you:.....

2. Full Name:.....

Address:.....

Telephone No:..... E-mail address:.....

Occupation:.....

Period for which /he/she has known you:.....

**Declaration:** I hereby certify to the best of my knowledge that the particulars given on this form are correct and I understand that any incorrect information may lead to disqualification/legal action.

Date: .....  
(dd-mm-yyyy)

.....  
Signature of the Applicant